



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, AUGUST 26, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

REGRETS:

Mr. P. Bartlette, Mr. J. Murray.

The Chairperson called the meeting to order at 6:03 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added eleven (11) In-Camera items to the agenda.

The Personnel and Policy Committee added one (1) item for In-Camera.

Ms. Letain – Ms. Fallis

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held June 24, 2019 were circulated.

Mr. Sumner – Ms. Letain

That the Minutes be approved.

Carried.

Ms. Kejick – Ms. Fallis

That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues****- Reports**

- a) Mr. Mathew Gustafson, Assistant Superintendent, provided information on a Student Matter and answered Trustee questions.

- Trustee Inquiries**2.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was presented.
- b) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on one (1) Personnel Matter.
- c) The Secretary-Treasurer provided information on two (2) Personnel Matters.
- d) The Secretary-Treasurer provided information on a Personnel Matter, answered Trustee questions and received direction from the Board.
- e) The Superintendent/CEO provided an update on a Personnel Matter.

- Trustee Inquiries**2.03 Property Matters/Tenders****- Reports**

- a) The Secretary-Treasurer provided an update on a Property Matter.
- b) The Secretary-Treasurer provided information on three (3) Property Matters.

- Trustee Inquiries**2.04 Board Operations****- Reports**

- a) The Secretary-Treasurer provided information on a Board Operations Matter.

- Trustee Inquiries

Mr. Montague – Ms. Letain

That the Committee of the Whole In-Camera do now resolve into Board. (6:59 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:06 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

Trustee Ross welcomed Mr. Cale Dunbar as the new president of the Brandon Teachers' Association.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action**

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the August 26, 2019 Report of Senior Administration:

- Celebrations
 - Canadian Heritage and Multiculturalism Grant – George Fitton School
- Information Items
 - Suspension reports for the 2018-2019 School Year
- Presentations
 - Continuous Improvement Plan Process – M. Gustafson

Ms. Bambridge – Ms. Letain

That the August 26, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) Provincial Election Brochure 2019

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

54/2019 Ms. Kejick – Ms. Bambridge

That the Shared Services Agreements between the Division and Christian Heritage School for the 2019-2020 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

Carried.

55/2019 Ms. Bambridge – Ms. Kejick

That the Collateral Agreement and the Letter of Agreement between The Brandon Teachers' Association and The Brandon School Division with respect to the Extended Health and Dental Plan premiums for the 2019-2020 school year be approved; and the Chairperson and Secretary-Treasurer be authorized to sign same.

Carried.

56/2019 Ms. Letain – Mr. Sumner

That the Trustees be paid the appropriate indemnity for attending the Board of Trustees Strategic Planning Meeting to be held on August 29, 2019 at the Brandon School Division Administration Office.

Carried.

57/2019 Mr. Sumner – Ms. Letain

That the Board approve the research request from Dr. Allyson Matczuk, Reading Recovery Trainer, The Canadian Institute of Reading Recovery, for the research project entitled "Canadian Re-norming of An Observation Survey of Early Literacy Achievement (Clay, 2013)".

Carried.

58/2019 Ms. Fallis – Mr. Montague

That the Superintendent/CEO establish an ad hoc committee regarding renaming of the Off-Campus School as per Administrative Procedure 7035 – Naming and Renaming of Division Facilities; and that Trustees Fallis and Montague be appointed to the committee.

Carried.

5.06 Bylaws

Mr. Montague

By-Law 7/2019

That By-law 7/2019, being a borrowing by-law in the amount of \$2,083,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Linden Lanes School

Maryland Park School

École New Era School

Project

Grooming Room Renovation

New K-8 School

Steam Unit Ventilator Replacement

be now read for the first time

Carried.

5.07 Giving of Notice

Mr. Montague

I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 8/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Board Strategic Planning Meeting – 9:00 a.m., Thursday, August 29, 2019, Boardroom.

b) Welcome Back Breakfast for Brandon School Division Staff – 7:00 a.m. to 9:00 a.m., Tuesday, September 3, 2019, Victoria Inn.

- c) Finance and Facilities Committee Meeting – 1:00 p.m., Thursday, September 5, 2019, Boardroom.
- d) Inaugural Board Meeting – 6:00 p.m., Monday, September 9, 2019, Boardroom.
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, September 9, 2019, Boardroom.

Ms. Bambridge - Ms. Fallis

That the Board do now resolve into Committee of the Whole In-Camera. (7:47 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (7:48 p.m.)

Mr. Labossiere, Mr. Gustafson and Mrs. McFadzen exited the meeting at 8:44 p.m.

Ms. Kejick – Ms. Bambridge

That the Committee of the Whole In-Camera do now resolve into Board. (8:53 p.m.)

Carried.

59/2019 Ms. Bambridge – Ms. Letain

That Confidential #2 and the recommendations therein from the Personnel and Policy Committee be approved.

Carried.

7.00 ADJOURNMENT

Ms. Bambridge – Ms. Letain

That the Board do now adjourn. (8:55 p.m.)

Carried.

Chairperson

Secretary-Treasurer